



Following a €55 million investment, Whites of Wexford re-opened last year, as one of Ireland's leading 4 star hotels with top class conference facilities, suitable for any group size. Whites is located in the busy town centre of Wexford, within easy access to all main airports, rail services and ferry ports, thus ensuring its popularity as a conference venue.

Since it's re-opening, Whites of Wexford has set a new precedence in the South East and its success as a leading conference venue is proven by the success recent high profile conferences held at Whites of Wexford such as the Progressive Democrat's conference, the Association of Garda Sergeants and Inspectors and the Pharmaceutical Managers Institute conference.

Whites of Wexford Conference & Events Centre can accommodate from 2 – 1000 guests theatre style and private dining from 10 – 800. All rooms have natural daylight, air conditioning and are conveniently accessible. The Conference and Events Centre offers a wide range of support services including a full range of up-to-date audio-visual equipment.

Whites of Wexford comprises:

- 157 fully air-conditioned bedrooms including
- 5 Luxury Suites
- Executive Floor & Lounge
- Bedrooms have air conditioning, Plasma TV, inhouse movie & satellite channels, broadband, direct dial telephone, in room safe, iron/board and hairdryer. Bathrooms have baths, power showers & luxurious toiletries.

Whites Conference & Events Centre:

- Our largest room can cater for up to 1,000 delegate's theatre style, while subdividing into 2 sections.
- Banquet facilities for up to 800 guests.
- 1 Room with a capacity for up to 110 delegate's theatre style, sub – dividing into 2 further rooms catering for up to 40 delegates at a time.
- 5 purpose built dedicated boardrooms that can cater for up to 10 delegates in each.

Tranquillity Spa & Wellness Centre:

- 9 treatment rooms - a memorable escape from the stresses of everyday life.
- Thermal Suite including hydrotherapy pool, plunge pool, heated loungers, tropical showers, ice fountain, steam room, sauna and laconium.

Cryotherapy Clinic:

- An enormous breakthrough for the treatment of sports injuries within high performance training programmes. Whites of Wexford is the only facility within Ireland or the UK to offer this unique treatment. This treatment will reduce the athlete's recovery time and also give pain relief in illnesses such as arthritis.

The Wexford Club

- The Wexford Club is ideal for guests with a 20 metre swimming pool and luxurious poolside mini-spa of sauna, steam room and jacuzzi. The gymnasium facility is equipped to the highest international standards incorporating a computerised training partner and individual TV on all machines. It is designed to provide a complete training environment catering for the beginner right through to professional sporting disciplines. It is the perfect environment to unwind after a stressful day.

Food and Beverage

- There are several dining experiences available. Overlooking our Courtyard, **The Terrace Restaurant** aspires to be one of the finest dining experiences in Wexford, while informal dining is available throughout the day in our **Library Bar** or the vibrant **La Speranza Cafe Bar**.

Ample Underground Car Parking

We look forward to welcoming you to Whites of Wexford, where our dedicated team of management and staff can assure the smooth and successful running of your forthcoming event.

Room Capacities

Room	M ²	Theatre	Boardroom	U-Shape	Classroom	Banquet Style	Reception
McLure Suite 1 & 2	765	1000	-	-	420	800	1000
McLure Suite 1		600	-	-	260	400	600
McLure Suite 2		270	50	40	120	180	300
McCarthy Suite 1 & 2	120	130	34	30	42	80	110
McCarthy Suite 1	60	60	20	20	20	40	50
McCarthy Suite 2	60	60	20	20	20	40	50
Oscar Wilde Suite	90	-	22	-	-	-	-
Walter Dene Suite	30	18	10	-	-	-	-
Westgate Suite	30	18	10	-	-	-	-
Selskar Suite	30	18	10	-	-	-	-
Pembroke Boardroom	30	18	10	-	-	-	-
Executive Boardroom	-	-	10	-	-	-	-

*Numbers shown in each category are achievable using trestle table and all floor space. These numbers do not include an allowance for stage or dance floor.



Equipment & Facilities

All facilities below are included in the room hire price.

The Mc Lure Suite

- 18 Metre Screen (192 Square Ft)
- LCD Projector
- DVD player
- Motorised Blackout Blinds
- Fully Air Conditioned
- Hearing Impaired Loop
- Podium and staging
- Radio/Remote Microphones and Fixed Microphones
- Recess Speakers Throughout (Piped Music)
- Wifi access

The McCarthy Suite

- 2 drop down screens
- 2 LCD Projectors
- 2 DVD players
- Fully Air Conditioned
- Wifi access

The Oscar Wilde Suite

- Drop down screen
- LCD Projector
- DVD player
- Fully Air Conditioned
- Wifi access
- Speaker phone for conference call

The Boardrooms

- Fully Air Conditioned
- Wifi access

Room Hire Rates

Room Hire	Full Day	Half Day	Evening
McLure Suite 1 & 2	€750.00	€450.00	€450.00
McLure Suite 1	€500.00	€300.00	€300.00
McLure Suite 2	€350.00	€225.00	€225.00
McCarthy Suite 1 & 2	€300.00	€200.00	€200.00
McCarthy Suite 1	€175.00	€125.00	€125.00
McCarthy Suite 2	€175.00	€125.00	€125.00
Oscar Wilde Suite	€250.00	€150.00	€150.00
Walter Dene Suite	€175.00	€125.00	€125.00
Westgate Suite	€175.00	€125.00	€125.00
Selskar Suite	€175.00	€125.00	€125.00
Pembroke Suite	€175.00	€125.00	€125.00
Executive Boardroom	€175.00	€125.00	€125.00

Please note that with regard to room hire a full day is deemed to be from 8.30am to 5.30pm – should you require your meeting room outside of these timings please advise us in advance as alternatively you will be asked to vacate the room.

A ½ Day is recognised as being from either 8.30 am to 1.00pm or alternatively 2.00pm to 5.30pm.

All our meeting rooms are equipped with individually controlled air conditioning and broadband internet high-speed access.

Refreshments

- Tea & Coffee €2.00
- Tea/Coffee & Biscuits €3.00
- Tea/Coffee & Scones €3.95
- Tea/Coffee & Sandwiches €6.95

Day Delegate Rates

Our **8 Hour Day Delegate Rate** includes the following and is based on a minimum of 15 delegates. Please note that should the numbers drop a supplement will incur.

- Morning Tea/ Coffee/Herbal Tea with a selection of Pastries
- Meeting Room Hire
- 1 Flipchart
- Pads & Pens
- Jugs of Water with Cordial & Mints
- Fruit Basket
- Lunch
- Afternoon Tea/Coffee/Herbal Tea with cookies

€40 per delegate

Our **24 Hour Day Delegate Rate** includes the following and is based on a minimum of 10 delegates in attendance (Sunday – Thursday). Please note that should the numbers drop a supplement will incur.

- Morning Tea/ Coffee/ Herbal Tea with a selection of Pastries
- Meeting Room Hire
- 1 Flipchart
- Pads & Pens
- Jugs of Water with Cordial
- Mints
- Fruit Basket
- Lunch
- Afternoon Tea/Coffee & cookies
- Overnight accommodation based on a standard double room for single occupancy.
- Full Irish breakfast
- 4 course Dinner

€170 per delegate

Whites of Wexford Conference & Events - Terms & conditions

- Final Payment: The final account must be paid on departure unless the company has credit with the hotel. We regret we cannot accept company cheques unless credit facilities have been approved.
- Credit Facilities may be available subject to prior approval. Application for credit facilities must be made at least 4 weeks prior to the event date. Credit terms are strictly 15 days after the event.
- We request you submit your menu choice to the banqueting office minimum 14 days prior to the event. (However if the menu is not submitted 7 days prior by the client the hotel will select a menu on their behalf).
- Whites of Wexford reserves the right to amend charges of products being supplied to the client in the event of changes in government taxes or as a result of unforeseen supplier increases due to market demand and or lack of supply of products required.
- No displays or materials, notices, backdrops or merchandise for events are permitted in the Hotel Main Lobby. All must be contained within the banqueting suites but all must be free standing and cannot be attached to walls or ceilings.
- The hotel does not assume any responsibility for damage/loss of any articles left in the hotel before, during or after the event.
- The hotel reserves the right to charge the client for damage caused during the event by the client's guests, employees or sub-contractors. Nothing may be nailed, screwed or attached to the conference room fixtures and fittings.
- Please also ensure that any equipment supplied by the hotel for the duration of your conference is returned to the hotel and the end of your event. Charges will be incurred for any equipment that is not returned or becomes damaged during the course of your event

- Should the client cancel all or part of this booking on or before the arrival date Whites of Wexford will endeavour to resell the accommodation and or function space to obtain equal revenue. In the event that the function space is resold, the client will reimburse Whites of Wexford for any shortfall in profit as a result of the cancellation.
- If the space is not resold, the client will pay Whites of Wexford an amount as a percentage of or total cost per the hotel's estimated cost of services booked. Percentages payable are as follows:

- Upon Signing of the confirmation/contract 10%

However if signing of the agreement takes place within the times given below then those percentages apply in accordance with the time frame indicated.

- 12 months prior to group arrival 20%
- 6 months prior to group arrival 30%
- 3 months prior to group arrival 45%
- 1 month/less to group arrival 80%
- 1 week/less to group arrival 100%

- If you wish to postpone your booking and rebook it within the next two months you will not incur cancellation charges however outside of this you will as above.
- All cleaning and maintenance of stands shall be the responsibility of the organisers. The area must be returned to the hotel cleaned and cleared of all rubbish.
- No Food or Beverages of any kind will be permitted to be brought into the hotel by the patron from the outside without the special permission of the hotel and the hotel reserves the right to move and charge for the service of such beverages. This is also due to Health & Safety Regulations that we are not permitted to allow food or beverage into the hotel without our consent.

- All prices are quoted in €. Please also note that all prices within this brochure are applicable only to Events held within 2006. Prices will be subject to change for any dates requested outside of this period. Please note also that all menus within this brochure are samples only at this stage and are therefore subject to change. Please note also that to ensure efficient service at all times it may be necessary to place a restriction on menu choices for larger groups.
- The hotel does not assume any responsibility for damage/loss of any articles left in the hotel before, during or after an event.
- The organisers shall be responsible for any damage which may have occurred to the fittings, walls, floors or carpet, during your function
- Performance of this agreement is subject to labour troubles, disputes or strikes, accidents, government requisition, restrictions upon travel, transportation, foods, beverages or supplies, Acts of God or any other cause that would prevent the management or interfere with their ability to carry out their side of the agreement.
- Access must be accessible to Fire Exits at all times, no interference should be made to fire equipment or fire notices during the course of an event. All fire notices must remain clearly visible throughout
- Clients must receive prior permission from hotel management should they wish to use the hotel name for advertising for their goods and services.
- The menu and all other details for the event are to be finalised minimum of 14 days prior to the event.
Minimum numbers apply to bookings and will be indicated on your individual booking confirmation/contract.
- Failure to sign these terms & conditions within the time span indicated in you individual confirmation/contract will result in automatic release of the space.

Additional Points to note:

- Please ensure adequate and appropriate licensing has been obtained should you wish to display public notices around the locality prior to your event.
- If a group check in is required in relation to a block of bedrooms, the client must undertake to guarantee any extras not settled on



departure. Otherwise guests must check in individually with a valid credit card to guarantee extras.

- No booking will be considered secured until the initial deposit has been paid as outlined in your individual booking confirmation/contract and within the deadline date outlined.
- The hotel reserves the right to release any space holding without warning should they not have received a signed confirmation/contract and deposit back from the client in the agreed time span set out by the hotel and outlined to the client.
- All payments should be in EURO to avoid any changes in parity.
- Accommodation reserved may not be available prior to 15:00 hrs on the date of your arrival, and check out is no later than 12 noon on your day of departure. Should you require check-in or check – out times outside of this please advise the hotel and we will do our best to accommodate you, however at no stage can any member of staff or management guarantee such a request.

On our behalf:

On your behalf:

Signature:	Signature:
Date:	Date: